

A survey of the performance of medical Records departments of educational-therapeutic hospitals of mashhad university of medical sciences, 2005

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Abstract

Introduction:

Due to medical record importance in supervision of evaluation and planning for preferment of services quality and quantity and unawareness of related university from its condition ,This study has done for determination of performance of medical records department of educational hospitals of university of medical science and therapeutic _ health services of mashhad in 2005.

Method:

This research is a descriptive study which its data cumulating has done, using check list and observation and interview. Performance of medical records department was determined in four units of admission, coding, statistics and filling and in each unit with 20 indices and in a multi choice range. And performance percentage was specified in terms of total medical records department and each of units and in part of educational hospitals.

Findings: findings were shown that the best performance was for statistics unit about 19-65% and lowest of it was for this unit about 10.7%. The best and highest performance of medical

records department was related to dr sheikh hospital (14.25) and the lowest of it was related to shafa hospital (13.06).

conclusion : In most of units ,medical records department there is no formularized instruction about that unit method of activity implementation , so it is necessary to performance an instruction for proper implementation of each units activities .

Introduction:

The Medical Record Department is often the first department in a health care facility to start doing quality checking. This is because the Medical Record Department has connections with so many other departments in the health care facility. It is also because the medical record is the best place to check the medical care and treatment of the patient. It should be noted that quality checking of the medical record often results in action being required by staff outside the Medical Record Department. (Skurka, 1988)

One approach to quality checking is to ask staff from other departments to check the Medical Record Department using a check-list. The results of these quality checks (or audits) are kept on a chart (or graph) in the Medical Record Department. As the results improve the figures on the chart are a source of pride for the Medical Record Department staff. This process is often the beginning of a reciprocal quality-checking programme with other departments, which could result in an improvement in the quality of procedures throughout the health care facility. (Huffman, 1990)

The major functions of a Medical Record Department t include:

1. development and maintenance of the master patient index for patient identification;
2. retrieval of medical records for patient care and other authorised use;
3. discharge procedure and completion of medical records after an inpatient has been Discharged or died;
4. coding diseases and operations of patients discharged or died;
5. filing medical records;
6. evaluation of the medical record service;

7. completion of monthly and annual statistics; and
8. medico-legal issues relating to the release of patient information and other legal Issues (Abdelhak &etal, 1996).

It is also important to ensure that the hospital Administration, medical and nursing staff and allied health professionals are aware of the work of the MRD and problems that may arise in relation to the recording of patient care data. This

Can be achieved by:

1. liaising with clinical staff and hospital administration about the content of medical Records, and procedures required in the management of medical record services;
2. having adequate stationery (medical record forms, folders, and office stationery)
3. available to enable basic medical record functions to be carried out; and
4. Having sufficient trained staff to complete all basic medical record procedures.

Objective of Research:

1. General objective:

Determination of performance of medical Records departments of educational- therapeutic hospitals of mashhad university of medical sciences, 2005

2. Specific objectives:

- Determination of performance of admission unit of educational- therapeutic hospitals of mashhad university of medical sciences ,2005
- Determination of performance of coding unit of educational- therapeutic hospitals of mashhad university of medical sciences ,2005
- Determination of performance of statistic unit of educational- therapeutic hospitals of mashhad university of medical sciences ,2005
- Determination of performance of filing unit of educational- therapeutic hospitals of mashhad university of medical sciences ,2005
- Determination of performance of medical records department of educational- therapeutic hospitals of mashhad university of medical sciences ,2005

Method:

This research is a descriptive study which its data cumulating has done, using check list and observation and interview. Performance of medical records department was determined in four units of admission, coding, statistics and filing and in each unit with 20 indices and in a multi choice range. And performance percentage was specified in terms of total medical records department and each of units and in part of educational hospitals.

Findings:

Findings were shown that the best performance was for statistics unit about 19/65 % and lowest of it was for this unit about 10.7 % (Figure1)

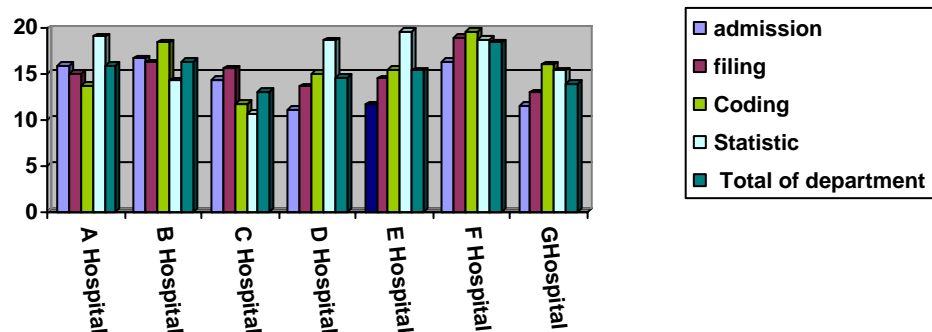


Figure 1-The average of grade of performance of medical Records department in the educational hospitals

The best and highest performance of medical records department was related to A hospital (14.25) and the lowest of it was related to C hospital (13.06). (Figure 2)

G	F	E	D	C	B	A	Hospital Unit
11/52	16/37	11/67	11/12	14/35	16/67	15/9	Admission
13	18/91	14/5	13/58	15/58	16/25	15	Filing
16	19/65	15/5	15	11/37	18/4	13/67	Coding
15/4	18/72	19/65	18/67	10/6	14/22	19/07	Statistic
13/98	18/42	15/33	14/59	13/06	16/38	15/91	Total of department

Figure-2 the average of grads of performance of medical Records Units in the educational hospitals

Conclusion:

In most of units, medical records department there is no formularized instruction about that unit method of activity implementation, so it is necessary to performance an instruction for proper implementation of each unit's activities.

References:

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